

training code: HR-LS / ENG-2D / EN

Building authority and leadership in the team

Author training in the field of creating authority and leadership in a team.



Purpose of the training

Training recommended for experienced managers.



Benefits of completing the training

After completing the classes, participant:

- Is able to consciously build his own leadership skills and image in the eyes of his employees.
- Is able to avoid typical mistakes made by managers in the area of being employees' leader.
- Is aware of his own leadership style and can adjust it to dynamically changing business circumstances.
- Knows the elements of his own personality, which might be foundation of building true image and charismatic leader.
- Is aware of the influence of his own habits and schemes of action on motivation and co-workers' engagement.
- Can adjust his own communication style to subordinates in the way that allows a true agreement.



Expected Listener Preparation

Managerial experience



Training Language

- Training: English
- Materials: English



Duration

2 days / 12 hours

Training agenda

Managers and leaders

- Differences between tasks and scope of manager's activities and tasks and scope of leader's actions.
- Why one group of managers are considered as leaders and are held in high regard why other group doesn't?

Building an authority of a leader

- Factors building an authority of a leader.
- Factors undermining an authority of a leader.
- Building a trustworthy image and position of a leader in the group.
- How can outstanding leaders be described (Buckingham and Coffman approach)?
- Mistakes made by managers during beginning work with a new team.

My style as a team leader

- Diagnosing students' leadership style.
- Indicating strengths in the area of building leadership in the area of team management.
- Identifying features of his own personality based on Personality Questionnaire.
- Creating a map of talents in your own team - how elements of my personality might inspire others, positively motivate and encourage to act?

Leadership in changing environment

- Situational leadership model („One minute manager” approach according to K. Blanchard).
- Leadership style and level of employees' readiness to achieve goals.
- Leadership in situation of change and market turmoil.
- Applying situational leadership model in working with the team.

Manager's responsibility.

- Motivating and demotivating messages - building an attitude of responsibility among employees.
- Scope of responsibilities and tasks assigned to a manager by his team.
- Team's expectations and needs in relation with a manager.

- Using feedback as a tool which allows for ethical forcing influence on co-workers, building engagement and motivating the team.

Leader's authority and forcing influence

- Influential circles of a leader and effective influence management.
- Chief's speech – a tool to build authority and model employees' behavior.
- Constructive feedback for a team – building desired attitude and behavior in the context of social group which is a team.
- Personality traits, chief's speech – making use of your own strengths in creating an image of a responsible manager.