

Configuration of Master Data



Przeznaczenie szkolenia

This course is suitable for application Consultant, Business Process Owner / Team Lead / Power User, Data Consultant / Manager.



Korzyści wynikające z ukończenia szkolenia

- Design the Personnel Structure
- Update the Organizational Structure
- Manage the Relationship Between Planned Working Time and Basic Pay
- Configure Wage Types and Increases
- Set up Customizing Procedures and identify Interfaces



Opis egzaminu

.



Oczekiwane przygotowanie słuchaczy

Essential

- [HR050](#) Business Processes in Human Capital Management

Recommended

- [HR110](#) Business Processes in HCM Payroll

Uwaga! Szkolenia autoryzowane przez SAP dostarczane w formule szkoleń otwartych, realizowane są w siedzibie SAP Polska przy ul. Wołoskiej 5 w Warszawie. Dla wybranych szkoleń możliwy jest udział zdalny.



Język szkolenia

- Szkolenie: polski
- Materiały: angielski



Szkolenie obejmuje

.

Czas trwania

5 dni / 38 godzin

Agenda szkolenia

1. User Preferences
 - Assigning User Roles
2. Employee Master Data
 - Entering New Employee Data
3. Implementation Guide (IMG) Projects
 - Creating Projects
 - Executing Projects
 - Maintaining Customizing Tables
4. Human Capital Management Structures
 - Modifying the Enterprise Structure
 - Enhancing the Personnel Structure
5. Organizational Structure
 - Mapping the Organizational Structure
 - Integrating with Organizational Management
 - Utilizing Default Values
6. Additional Organizational Assignments
 - Identifying Additional Organization Assignments
 - Identifying the Organizational Key

- Configuring Administrators
- Confirming Employee Attributes

7. Features

- Maintaining Features
- Defaulting the Payroll Area
- Defaulting Personnel Number Ranges
- Defaulting the Administrator Group

8. Personal Data

- Maintaining Personal Data

9. Data Consistency Maintenance

- Linking Planned Working Time and Basic Pay

10. Remuneration Structure

- Building the Remuneration Structure
- Creating and Assigning a Pay Scale
- Creating a Pay Scale Table
- Defaulting Pay Scale Values

11. Wage Type Structure

- Setting Up Wage Types
- Outlining the Setup of Wage Types
- Copying Wage Types
- Controlling Wage Type Permissibility
- Configuring Wage Type Characteristics
- Defaulting Wage Types

12. Remuneration Reports

- Executing a Standard Pay Increase
- Performing a Pay Scale Reclassification

13. Infotypes

- Evaluating Infotype Attributes
- Customizing Screen Headers
- Modifying Infotype Screens
- Creating Infotype Menus

14. Personnel Actions

- Creating Personnel Actions
- Reviewing Additional Actions
- Configuring Personnel Actions

15. Dynamic Actions

- Triggering Follow-Up Activities with Dynamic Actions

16. Case Study: Configuration of Master Data

- Configuring Master Data

Course based on software release:

- SAP ERP 6.07